

### **ELECTRICAL ENGINEERING DEPARTMENT**

# GRADUATION APPLICATION PROCEDURE AND FORMS

2020 - 2023 CATALOG

#### CERTIFICATION OF STUDENTS FOR GRADUATION

#### **Procedures and Responsibilities**

Each student is personally responsible for knowing all requirements established for his/her degrees and for adhering to all published regulations of the University. It is the student's responsibility to learn these regulations and to satisfy his/her degree requirements. A student's advisor or counselor may not assume that responsibility. Any substitution, waiver, or exemption from any established departmental or college requirement or academic standard may be accomplished only with the recommendation of the student's dean and approval by the Executive Vice-President for Academic Affairs & Provost.

Records at each level of these procedures should contain a student's email address, current mailing address and telephone number to simplify official notifications.

Applications for graduation must be filed in the major department by the established deadline during the academic semester before the expected semester of graduation. Departmental deadlines should be set to allow sufficient time for review by the Chair and submission to the dean by the college deadline.

While signatures at each level of the review process contained in these procedures attest to signers' approval, final certification that all degree requirements have been met rests with the Registrar.

#### **STUDENTS**

- 1. Have the responsibility to know rules and regulations of the University, College, Department, and Program and to satisfy all degree requirements.
- 2. Are responsible for initiation regular meetings and with their assigned advisor each academic term, over the course of their program of study at the University.
- 3. Should follow course sequences and prerequisites as listed in approved department, program, and college curriculum plans.
- 4. Are responsible for filing a properly completed and signed graduation application in the major department in the term prior to the one of expected graduation. The application must bear the signatures of the student and his/her assigned advisor.
- 5. Must ensure that an official record of all transfer credits has been submitted to the Office of the Registrar. All transfer credits are to be submitted to the Office of the Registrar no later than 45 days after the beginning of the following semester.

## CERTIFICATION OF STUDENTS FOR GRADUATION (CONTINUED)

#### **ADVISORS**

- 1. Are responsible for meeting with their assigned major students on a regular basis, but at least once per academic term, over the course of the student's program of study.
- 2. Maintain a written record of each advisement session, signed by both the student and the advisor. This written record, which is a part of the major department's file for each student, should contain at least the information on the attached Student Advisement Form. This form, modified to show department/college specific tests/courses, is to be used by each department for each student. Uniformity of the advisement record is required.
- 3. The major department advisor will submit a completed academic file to the department chair, including:
  - a. Student advisement records
  - b. A copy of all official grade sheets for the student.
  - c. All records of approved course substitutions and transfer credits.
  - d. Other records as required
- 4. Ensure that students take courses in sequence and satisfy course prerequisites.

#### DEPARTMENT CHAIRS/PROGRAM LEADERS

- 1. Assign each student an advisor upon the student's entry into the department/program, and monitor the advisement process.
- 2. Ensure that requirements for department majors are kept current.
- 3. Maintain a central records file for all majors, including student advisement records, student registration forms and official grades.
- 4. Upon receipt of an application for graduation, completed and signed by the advisor and the student, conduct an independent review of the application to ensure compliance with all university and state requirements. Forward all applications approved by the Chair or Program Leader to the Dean of the college/school on or before the established deadline.
- 5. Notify, in writing, the advisor and the student of any discrepancies noted. Such discrepancies are to be resolved before forwarding the application to the dean.

#### COLLEGE OF SCIENCES AND ENGINEERING

#### GUIDELINES FOR GRADUATION APPLICATIONS

- 1. The student must be officially enrolled at SUBR in order to obtain a degree.
- 2. Grades for courses that apply toward graduation must be recorded on the SUBR transcript at the time of submission of the application for graduation.
- 3. Requests for course substitutions must be submitted as part of the application for graduation.
- 4. Requests to test out of courses during the semester of graduation will not be recommended for approval by the Dean of the College.
- 5. The University guidelines for course overloads will be followed. Please refer to the statement in the University Catalog that stipulates the grade point average for the overload and maximum number of overload credits allowed.
- 6. The completed approved balance sheet for the catalog issue under which the student plans to graduate must be attached to the application for graduation.
- 7. Transfer credits must be evaluated by the College and/or Department prior to the submission of an application for graduation. The assigned course equivalent for transfer credits will apply except in cases where the Department and/or student request re-evaluation within thirty (30) calendar days of receipt of the initial evaluation. It is the student's responsibility to provide the Office of the Dean with course descriptions of transfer credits.
- 8. Late applications for graduation will not be accepted by the Dean of the College. Further, applications submitted after the deadline set by the Office of the Registrar will not be recommended for acceptance. A change in catalog issue constitutes a new application for graduation.

## EXCEPTIONS TO THE ABOVE GUIDELINES WILL REQUIRE EXTRAORDINARY CIRCUMSTANCES AS DETERMINED BY THE DEAN OF THE COLLEGE.

Acknowledgement of Receipt:	
Student's Name (Print)	
Student's Signature	

# Southern University --- College of Sciences and Engineering DEGREE REQUIREMENTS RECORD FORM

#### DEPARTMENT OF ELECTRICAL ENGINEERING

2020-2023 Catalog Proposed Date of Graduation \_\_\_\_\_

FRESHMAN YEAR

SID: \_\_\_\_\_ Advisor: \_\_\_\_

Second Semester

First Semester

Course Freshman Engr. I Calculus I Fresh. Composition General Chem. Lec. General Chem. Lab Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	ENGR SMAT SENL SCHE SCHE SBIO	No 120B 211B 101B 132B 132LB 101B	2 4 3 3	Grd	Sem	Yr		Course Freshman Engr. II Economics	Dept ENGR SECO	No 130B 211B	2 3	Grd	Sem	Yı
Calculus I Fresh. Composition General Chem. Lec. General Chem. Lab Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	SMAT SENL SCHE SCHE	211B 101B 132B 132LB	4 3 3					Economics	SECO	211B				
Fresh. Composition General Chem. Lec. General Chem. Lab Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	SENL SCHE SCHE	101B 132B 132LB	3								3			
General Chem. Lec. General Chem. Lab Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	SCHE SCHE	132B 132LB	3											Ь—
General Chem. Lab Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	SCHE	132LB	_					Calculus II	SMAT	212B	4			Щ
Life Science Elec** Total  First Semester Course Elec Circuits I Elec Circuit Lab I General Physics								Freshman Composition	SENL	102B	3			Щ
First Semester Course Elec Circuits I Elec Circuit Lab I General Physics	SBIO	101B	1					General Physics	SPHY	213B	3			Щ
First Semester  Course  Elec Circuits I  Elec Circuit Lab I  General Physics			3					General Physics Lab	SPHY	213LB	1			
Course  Elec Circuits I  Elec Circuit Lab I  General Physics			16				]	Total			16			<u> </u>
Elec Circuits I Elec Circuit Lab I General Physics					;	SOPH	ЮМО	ORE YEAR			Seco	nd Se	mester	
Elec Circuit Lab I General Physics	Dept	No	Cr	Grd	Sem	Yr		Course	Dept	No	Cr	Grd	Sem	Y
General Physics	ELEN	208B	3					Elec Circuits II	ELEN	209B	3			
	ELEN	210B	1					Elec Circuit Lab II	ELEN	211B	1			
	SPHY	215B	3					Literature Elective**	SENL*	240B	3			
General Physics Lab	SPHY	214LB	1					Diff. Eq. for Engineers	ENGR	330B	3			
Tech. Communication	ENGR	230B	2					Engr. Mechanics	MEEN	229B	4			
Calculus III	MATH	364B	4					History Elective	SHIS		3			
Health/PE			2					,						
Total			16					Total			17			
First Semester						JUNIC	ם ע	EAD			Saco	nd Sa	mester	
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Course	Dept	No	Cr	Grd	Sem	Yr		Course	Dept	No	Cr	Grd	Sem	Υ
Engr. Electronics I	ELEN	312B	3			ļ		Engr. Electronics II	ELEN	313B	3			<u> </u>
Engr. Electronics Lab I	ELEN	314B	1			ļ		Engr. Electronics Lab II	ELEN	315B	1			
Prob. & Statistics	ENGR	320B	2			ļ		Electrical Machines I	ELEN	342B	3			
E/M Field Theory	ELEN	341B	3					Elec. Machines Lab I	ELEN	344B	1			
Engineering Econ.	CIEN	310B	3					Signals and Systems	ELEN	390B	3			
Digital Logic Design	ELEN	303B	3					Intro to Microprocessors	ELEN	304B	3			
Digital Logic Lab	ELEN	305B	1					Microprocessors Lab	ELEN	306B	1			
<u> </u>								Technical Elective			3			
Total			16					Total			18			
First Semester						SENIC	ם. ספ ע	EAD			Soco	nd Sa	mester	
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Course	Dept	No	Cr	Grd	Sem	Yr		Course	Dept	No	Cr	Grd	Sem	Υ
Communication Engr. I	ELEN	409B	3					Senior Design Project II	ELEN	494B	2			<b>!</b>
Senior Design Project I	ELEN	493B	1					Technical Elective			3			<b>!</b>
Control Syst. Analysis	ELEN	431B	3					Technical Elective Lab			1			<b>!</b>
Thermodynamics I	MEEN	300B	3					Arts Elective**			3			<u> </u>
Engr. Seminar	ENGR	400B	1					Social Sci. Elective**			3			
Technical Elective			3					History Elective	SHIS		3			
Total			14					Total			15			-
Total			17			l	J	Total			10			
OTHER REQUIREM	/ENITO	_						APPROVALS:						
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	SENL*	240B		- Oi	J. u	Joill						_		
Experience	SEINL	2400		3				Faculty Advisor:				Date:	-	
	SVLR	400B c	or											
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		& 300E						Department Chair:_				Date:		
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ept. Comp Exam E	ELEN	000B		0				Academic Dean:				Date:		
*Satisfies both require	ements.	other c	ourses	s mav	be take	n. see	the c	atalog **Choose f	rom the	EE H&S	S Elec	tive Lis	st	
Notes														

#### Southern University --- College of Sciences and Engineering DEGREE REQUIREMENTS RECORD FORM DEPARTMENT OF ELECTRICAL ENGINEERING

2020-2023 Catalog Proposed Date of Graduation \_\_\_\_\_ Middle SID: \_\_\_\_\_ Advisor: \_\_\_\_\_

FRESHMAN YEAR Second Semester

First

Student's Name:

First Semester

Last

Course	Dept	No	Cr	Grd	Sem	Yr		Course	Dept	No	Cr	Grd	Sem	Yr
Freshman Engr. I	ENGR	120B	2					Freshman Engr. II	ENGR	130B	2			
Calculus I	SMAT	211B	4					Economics	SECO	211B	3			
Fresh. Composition	SENL	101B	3					Calculus II	SMAT	212B	4			
General Chem. Lec.	SCHE	132B	3					Freshman Composition	SENL	102B	3			
General Chem. Lab	SCHE	132LB	1					General Physics	SPHY	213B	3			
Life Science Elec**	SBIO	101B	3					General Physics Lab	SPHY	213LB	1			
Total			16					Total	- 1		16			
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First Semester						SOPH	HOM	ORE YEAR			Seco	nd Se	mester	
Course	Dept	No	Cr	Grd	Sem	Yr	1	Course	Dept	No	Cr	Grd	Sem	Yr
Elec Circuits I	ELEN	208B	3					Elec Circuits II	ELEN	209B	3			
Elec Circuit Lab I	ELEN	210B	1				1	Elec Circuit Lab II	ELEN	211B	1			
General Physics	SPHY	215B	3				1	Literature Elective**	SENL*	240B	3			
General Physics Lab	SPHY	214LB	1				1	Diff. Eq. for Engineers	ENGR	330B	3			
Tech. Communication	ENGR	230B	2					Engr. Mechanics	MEEN	229B	4			
Calculus III	MATH	364B	4				1	History Elective	SHIS		3			
Health/PE			2				1							
Total			16				-	Total			17			
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Engr. Electronics I	ELEN	312B	3	Giu	Jeiii	+''-	۱ ۱	Engr. Electronics II	ELEN	313B	3	Giu	Jeili	- 11
Engr. Electronics Lab I	ELEN	314B	1					Engr. Electronics Lab II	ELEN	315B	1			
Prob. & Statistics	ENGR	320B	2					Electrical Machines I	ELEN	342B	3			
E/M Field Theory	ELEN	341B	3			-		Elec. Machines Lab I	ELEN	344B	1			
Engineering Econ.	CIEN	310B	3		-			Signals and Systems	ELEN	390B	3			
Digital Logic Design	ELEN	303B	3	-4				Intro to Microprocessors	ELEN	304B	3			
Digital Logic Design	ELEN	305B	1					Microprocessors Lab	ELEN	304B	1			
Digital Logic Lab	ELEIN	3036	ı			1	1		ELEIN	3000	3			
Total			16					Technical Elective Total			ა 18			
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Course		4000					-	Senior Design Project II	ELEN	494B	2			
Communication Engr. I	ELĖN	409B	3											
Communication Engr. I Senior Design Project I	ELEN ELEN	493B	1				_	Technical Elective			3			
Communication Engr. I Senior Design Project I Control Syst. Analysis	ELEN ELEN	493B 431B	3					Technical Elective Technical Elective Lab		-	3 1			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I	ELEN ELEN ELEN MEEN	493B 431B 300B	1 3 3					Technical Elective Technical Elective Lab Arts Elective**			3 1 3			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar	ELEN ELEN	493B 431B	1 3 3 1				-	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective**			3 1 3 3			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I	ELEN ELEN ELEN MEEN	493B 431B 300B	1 3 3				- - -	Technical Elective Technical Elective Lab Arts Elective**	SHIS		3 1 3			
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Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar	ELEN ELEN ELEN MEEN	493B 431B 300B	1 3 3 1				- - - - -	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective**	SHIS		3 1 3 3			
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Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience	ELEN ELEN MEEN ENGR  WENTS Dept SENL*	493B 431B 300B 400B	1 3 3 1 3 14		Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective Total  APPROVALS:			3 1 3 3 3 15	Date:		
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience	ELÉN ELEN ELEN MEEN ENGR	493B 431B 300B 400B	1 3 3 1 3 14	3	Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS: Faculty Advisor:			3 1 3 3 3 15			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience	ELEN ELEN MEEN ENGR  WENTS Dept SENL*	493B 431B 300B 400B 400B	1 3 3 1 3 14		Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective Total  APPROVALS:			3 1 3 3 3 15			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience Service Learning	ELÉN ELEN ELEN MEEN ENGR  WENTS Dept SENL*	493B 431B 300B 400B 400B 	1 3 3 1 3 14	3	Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS: Faculty Advisor:			3 1 3 3 3 15			
Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience Service Learning  Writing Proficiency	ELÉN ELEN ELEN MEEN ENGR  WENTS Dept SENL* SVLR	493B 431B 300B 400B 400B 240B 400B c 100B, 3 8 300E 001B	1 3 3 1 3 14	3 3 0	Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS:  Faculty Advisor:  Department Chair:			3 1 3 3 3 3 15	Date:		_
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Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience Service Learning  Writing Proficiency	ELÉN ELEN ELEN MEEN ENGR  WENTS Dept SENL* SVLR	493B 431B 300B 400B 400B 240B 400B c 100B, 3 8 300E 001B	1 3 3 1 3 14	3 3 0	Grd	Sem	Yr	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS:  Faculty Advisor:  Department Chair:			3 1 3 3 3 3 15	Date:		_
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Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience Service Learning  Writing Proficiency Dept. Comp Exam  *Satisfies both requir	ELÉN ELEN MEEN ENGR  MENTS Dept SENL* SVLR ENGL ELEN	493B 431B 300B 400B 400B 240B 400B 0 100B, 3 8 300B 0001B	1 3 3 1 3 14 0r 200B,	3 0 0				Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS:  Faculty Advisor:  Department Chair:  Academic Dean:			3 1 3 3 3 3 15	Date:		_
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Communication Engr. I Senior Design Project I Control Syst. Analysis Thermodynamics I Engr. Seminar Technical Elective  Total  OTHER REQUIRE Course African American Experience Service Learning  Writing Proficiency Dept. Comp Exam  *Satisfies both requires	ELEN ELEN MEEN ENGR  WENTS Dept SENL* SVLR ENGL ELEN	493B 431B 300B 400B 400B 240B 240B 400B c 100B, & 300E 001B 000B	1 3 3 1 3 14 14	3 3 0 0 0 s may	be take	n, see	the c	Technical Elective Technical Elective Lab Arts Elective** Social Sci. Elective** History Elective  Total  APPROVALS:  Faculty Advisor:  Department Chair:  Academic Dean:  atalog  **Choose f			3 1 3 3 3 3 15	Date:		_

## SOUTHERN UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

#### CANDIDATES FOR THE BACHELOR'S DEGREE OFFICIAL CHECK-OUT SHEET

SU 651			
Name of Student	College		
Proposed Date of Graduation	Curriculum		
Degree	Catalog Issue		
COURSE	COURSES IN PROGRESS	COURSE NUMBER	SEMESTER HOURS
	ADDITIONAL COURSES REQU	IIRFD	
COURSE		COURSE NUMBER	SEMESTER HOURS
ОТІ	HER REQUIREMENTS		
	urs Applicable To Degree	Military Service Credit	Credit Examinations
DEFICIENT QUALITY CREDITS	IF TRANSFER S	TUDENT: Hours Credits Carried a	at Southern U
			eficiency Quality Credits
Overall: Major Field:			
Signature of Student:		Da	te:
DO NOT WRITE BELOW	THIS LINE (For Office Use on	(y)	
		tmental Chairman	
Records Checked by: 1.  Academic Dean	2.	of the Registrar	Date
Approved by: 1.	2.	or the negistral	Date

# Southern University-Baton Rouge REQUEST FOR SUBSTITUTION OF COURSE Please Type

I,Student's Name	Student's ID	
	uest permission to substitute	Department
Classification		Course Number
Descriptive Title of Course	Department	Credit Hours
semester hours of credit for the required	d course	
		Course Number
Descriptive Title of Course	Department	Credit Hours
Reasons(s) for said request follows: (If request Attach a course description from the university		ndicate institution of origin and location
Diago list all m	wariana arabatitatiana (marat ba	omentated)
Title of Course	revious substitutions (must be co	ompieted)
1100 01 000130		
Advisor:	Date:	( ) Approved ( ) Disapproved
Department Chair:		
Dean:	Date:	() Approved () Disapproved
Academic Affairs:	Date:	( ) Approved ( ) Disapproved
Registrar:	Date:	( ) Approved ( ) Disapproved
		Revised 11/2004

## **Southern University and A&M College**

#### APPLICATION DATA SHEET

Social Security N	umber	Area (	Code and Telephone Number
Last Name	First Name	Middle Name	Maiden Name
Permanent Mailing Addr	ess	City and State	Zip Code
Date of Birth (mm/dd/yy	yy)	<u>Sex</u> Female Male	Marital Status Single Married Divorced
			Widowed
Degree	Major		Minor
origin). American Indian or America, and who repairs and who repairs and who repairs a subcontinent, or the Islands, and Samoa. Hispanic: A person Spanish culture or company white: A person has subcontinuous and s	Alaskan Native: A person having original regardless of race.  Ving origins in any of the origin, corigin.  A person who is not a citizen.	naving origins in any of tion through tribal affiling in any the Far East, includes for example, Cluban, Central Americal iginal peoples of Europezen of the United States	hina, Japan, Korea, the Philippine an, South American, or other e, North Africa, or the Middle East and who is in the country on a
nationals of the Uni hold alien registration	ted States and who have been receipt cards – Form 1-5. h United States citizens. Pla	en lawfully admitted for 51/155) are to be report	ident aliens who are not citizens or permanent residence (and who ed in the appropriate racial/ethnic gistration Receipt Card Number.

#### The Hereafter Rule of Graduating

Failing to graduate is not the end. Indeed, there is graduation life after failure. Living in this graduation hereafter means that a student must do two things:

- 1. The student must RE-ENROLL at the University.
- 2. The student must REAPPLY for graduation.

These two things must be done at the **very beginning** of the next semester during which the student intends to graduate. If the student misses the re-application deadline for the next semester in which he or she intends to graduate, the University is not obligated to allow the student to graduate.

If a student has one or more hours of real course work that must be completed to satisfy graduation requirements, then that 1 or more hours will constitute the minimum number of semester credit hours for which the student needs to enroll. If a student has no more course work to complete to satisfy graduation requirements, the student must enroll for **Graduation Only** (0 credit hours) and pay the fees for carrying zero hours.

The bottom line is that graduating is not free. Graduation fees will be assessed each time the student applies for graduation.

Please be reminded that if a student is **absent** from the University for **two consecutive academic semesters** before deciding to re-enroll and re-apply for graduation, the student will be governed by the <u>University Catalog in existence upon their return</u>. The graduation requirements associated with the new catalog may be <u>different</u> from those in the previous catalog. <u>The student must satisfy the graduation requirements existing upon their return</u>.

## 

## STUDENT ADVISEMENT RECORD COLLEGE OF SCIENCES AND ENGINEERING

Southern University and A&M College at Baton Rouge

Student's Name		S-Number
Department/Major	Catalog Year	Transfer College/University (If Applicable)

- I. I have been advised to review and keep abreast of the contents of the Southern University Catalog, with emphasis on the section entitled, ADMINISTRATIVE REGULATIONS and COLLEGE OF SCIENCES AND ENGINEERING BACCALAUREATE DEGREE REQUIREMENTS, which includes information which is applicable to the student and to graduation requirements.
- II. I have been advised that after passing English 110 and 111, I am required to pass the WRITING PROFICIENCY EXAMINATION prior to applying for graduation and to use the Writing Laboratory located in W.W. Stewart hall as a resource to prepare for the examination.
- III. I have been advised that I am required to pass a DEPARTMENTAL COMPREHENSIVE EXAMINATION administered by my major department (or program) in order to graduate. I am responsible for consulting with the departmental chairperson, program leader or advisor relative to dates of administration of the examination, and with regard to preparation.
- IV. I have been advised that I am required to satisfy the Louisiana Board of Regents' COMPUTER LITERACY REQUIREMENT in order to graduate. To do this, I must:
  - ◆ Pass the Southern University Computer Literacy Examination; or
  - Pass Computer Science 105 or 290, OR an "approved" substitute (not more than five years old).
  - Note: Students who fail Computer Science 105 will not be allowed to take the Southern University Computer Literacy Examination.
- V. I have been informed that students who were first-time freshmen at any post-secondary institution on August 1, 1991, or at any time thereafter will be required to pass a three-credit hour course in AFRICAN AMERICAN EXPERIENCE before graduation. See catalog for details.
- VI. I am aware that students who were first-time freshmen at any post-secondary institution on August 1, 1991, or at any time thereafter will be required to complete a minimum of 60 clock hours of COMMUNITY SERVICE as one of the requirements for graduation. See catalog for details.
- VII. I have been informed that I must fulfill all of the basic requirements of the Board of Regents, to include at least (3) credit hours of PHILOSOPHY.
- VIII. I am aware that I must complete a six (6) credit hour sequence in a foreign language beginning with the 1993-1995 catalog. (*Science majors only*)
- IX. I am aware of the MENTOR PROGRAM and COUNSELING SERVICES on the campus.
- X. I will meet with my assigned faculty advisor each semester for academic advisement and counseling. Visits will be verified by affixing my initials to this Student Advisement Record.
- XI. I am aware that my application for graduation must be submitted to the Office of the Dean by the deadline date. It is my responsibility to be aware of the deadline date and to ensure timely scheduling of the completion of the application for graduation.
- XII. I am aware that the College of Sciences and Engineering sets a deadline for submission of applications for graduation, after which applications will not be accepted.
- XIII. I understand that applications for students who clearly do not meet requirements for graduation should not be submitted. However, in cases for which the student has an incomplete or missing grade with reasonable explanation, the application should be transmitted by the published College of Sciences and Engineering deadline.
- XIV. I am aware that if I should fail to graduate at the Graduation Convocation for which an application is filed, I must re-apply for the semester I plan to graduate.
- XV. I am aware that I must <u>register AND pay fees</u> during the semester of graduation.
- XVI. I am aware that a candidate for the baccalaureate degree must complete the last 30 semester hours of studies in residence at Southern University-Baton Rouge. See catalog for details.

	COMPLETION OF RE							
	$\Lambda t$ tach appropriate certification of e	cach completed requirement)						
Writing Proficiency Ex		Date Passed:						
Departmental Compre		Date Passed:						
_	ourse # or Examination	Date Passed:						
_	perience Course #	Date Passed:						
Community Service H	ours	Date Completed:						
	ADVISOR-ADVISEE C							
Date	Comments	Student's Initials	Advisor's Initials					
		Illitials	Illitials					
STUDENT'S SIGNAT	ΓURE	ADVISOR'S SIGNATURE						
	CHAIRPERSON'S/PROGRAM	LEADER SIGNATURE						
***THIS FORM MI	UST BE ATTACHED TO THE	APPLICATION FOR GR	ADUATION.					
APPROVED:								
	rick Carriere, Ph.D., P.E.							
Dea	n, College of Sciences and Enginee	ering						

## SOUTHERN UNIVERSITY

#### Electrical Engineering Department GRADUATING STUDENT EXIT SURVEY

:- E	Semester:	Date:	- ii-i
	stion as accurately as possibl	nose who follow you, and to assist us l le.	ırı re-examınıng our program
Last Name:		First Name:	M.I.
Permanent Address:			Phone No.:
Current Address:			Phone No.:
E-mail address:			
IOGRAPHICAL /ENRO	DLLMENT DATA		
Sex: 2- Female Male	■ Black ■ US	nship: 4- Residence: 5- Louisiana her Other	Current Age: 22 or under 23-29 30 or older
- While pursuing you	r degree, did you:	7- Number of years in attendance	e at Southern University?
☐ Enrolled at SUB ☐ Transfer from a ☐ Transfer from ar		One Two Four Five	☐ Three☐ Six or more
- Please estimate you	ur cumulative GPA upon co	ompletion of your degree curriculum.	
3.75-4.00	3.50-3.74 3.25-3.49	3.00-3.24	50-2.74
- Level of activity in C	COE student organizations		
☐ High ☐ Mod	derate	<b>during the past acaden</b> ne ☐ None ☐ 1-10 ☐	nic year? 11-20   21-30   31-40
1- What are your imme	ediate employment plans?		
	a job I recently obtained. Le my education before worki	I am currently looking full time.	
	question #11 that you cur or or area of study at South	rrently have or will be starting a nevern?	ew job, to what extent is i
12-A		12-B	
☐ Directly relat☐ Somewhat re☐ Not related		Is the job in Louisiana?	Yes No
Employer		Location	
		ontinue your education, what:	0.45.40
Degree?	University?		Start Data2

#### ASSESSMENT OF SPECIFIC SKILLS, ABILITIES, AND ATTRIBUTES

Please give us feedback on the following skills, abilities and attributes that are generally expected of engineering professionals. Base your responses on your total learning experience as an undergraduate student (i.e., course interactions with faculty and other students, co-op experience, etc.). Please feel free to use the space provided after each list to briefly explain your responses, especially if you feel that your preparation was less than adequate. Use a response scale of 1 through 5 with the following explanations for use when estimating professional development value:

0 =No Response 1 =Not Important 2=Somewhat Important 3=Important 4=Very Important 5=Extremely Important

#### 15- An understanding and ability apply knowledge of general requirements:

	Emphasis Given in Program was:				Value to Professional Develop					
	Too Much	0	1	2	3	4	5			
Mathematics										
Physical Sciences				$\Box$			$\Box$			
Computer Science										
Humanities & Social Sciences										

#### 16- An understanding and ability to apply knowledge of engineering requirements:

	Emphasis Given in Program was:				Value to Professional Developme					
	<b>Too Much</b>	Adequate	Too Little	0	1	2	3	4	5	
Engr. Science & Mechanics										
Experimental Apparatus										
Electrical Engr. & Electronics										
Engineering Economics										
Computer Aided Design										
Electrical Systems										
Design Process										
Professional and Ethical Responsibility										

#### ASSESSMENT OF THE ENVIRONMENT OF LEARNING

Please indicate the level of your satisfaction with each of the following aspects of your experience at Southern University. Feel free to use the space provided after each list to briefly explain your responses, especially if you feel less than satisfied with a particular experience.

#### 17- Quality of instruction and support for learning by the faculty in:

danity of modulous and support					
	No Opinion	Not Sa <u>tis</u> fied	Somewhat Satisfied	Very Satisfied	Extremely Satisfied
Mathematics & Physical Sciences					
Humanities & Social Sciences				$\neg$	
EE Major Course		H	H	H	
Non-EET Engineering Courses		ᆜ			
18- Equity of Advisement with respect	to:				
Academic Planning					
Career Planning					
Graduate Education	- F	П			Ħ
					-
19-Equity of treatment by:					_
Academic Administrators		ᆜ		ᆜ	
Faculty & Staff	1 11	10			
Fellow Students	$\Box$			$\overline{}$	F
			_		
20- Physical quality of the following fa	cilitie <del>s:  </del>				_
Computing		ᆜ	ᆜ		
Classrooms					
Laboratories	- Fi		Π	Ē	Ħ
Library	님			H	⊢
					Page 2 of 3

21- ASSESSMENT	OF a	-k ABET	OUTCOMES	FOR	ENGINEERING	PROGRAMS

Please give us feedback on the following skills, abilities and attributes that are expected of you at the time of graduation. Use a response scale of 1 through 5 with the following explanations for use when assessing ABET outcomes.

1 =Not Prepared 2=Somewhat Prepared 3= Prepared 4= Well Prepared 5= Extremely Well Prepared												
	As a graduate of the EE Program, you attained the following outcomes:	1	2	3	4	5						
	a. an ability to apply knowledge of mathematics, science, and engineering											
	<ul> <li>b. an ability to design and conduct experiments, as well as to analyze and interpret data</li> </ul>	П	П	$\overline{}$		П						
	<ul> <li>c. an ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and</li> </ul>	_		_	_	_						
	d. an ability to function on multidisciplinary teams											
			Ш		Ц	Ш						
	e. an ability to identify, formulate, and solve engineering problems											
	f. an understanding of professional and ethical responsibility											
	g. an ability to communicate effectively											
	<ul> <li>h. the broad education necessary to understand the impact of engineering solutions in a global, economic, environmental, and societal context</li> </ul>	П	П	П	П	П						
	i. a recognition of the need for, and an ability to engage in life-long learning											
	j. a knowledge of contemporary issues											
	<ul> <li>k. an ability to use the techniques, skills, and modern engineering tools necessary for engineering practice.</li> </ul>											
22	- ASSESSMENT OF ELECTRICAL ENGINEERING PROGRAM OUTCOMES											
Please give us feedback on the following skills, abilities and attributes that are expected of you at the time of graduation. Use a response scale of 1 through 5 with the following explanations for use when assessing EE Program outcomes.												
1 =Not Prepared 2=Somewhat Prepared 3= Prepared 4= Well Prepared 5= Extremely Well Prepared												
	As a graduate of the EE Program, you can demonstrate to have:	1	2	3	4	5						
	<ul> <li>a. knowledge of probability and statistics, including applications appropriate to the electrical engineering program and its objectives.</li> </ul>	П	П	П	П	П						
	<ul> <li>b. knowledge of mathematics through differential and integral calculus,</li> </ul>											
	basic sciences, computer science. c. engineering sciences necessary to analyze and design complex					ш						
	electrical and electronic devices, software, and systems containing hardware and software components appropriate to the EE program objectives.											
	d. the ability to apply project management techniques to electrical/electronic(s) systems.	_		_								
	e. a knowledge of advanced mathematics, typically including differential											
	equations, linear algebra, complex variables, and discrete mathematics.											